



Susan Henrichs, Provost
907-474-7096
907-474-1836 fax
uaf.provost@alaska.edu
www.uaf.edu/provost

Office of the Provost

311 Signers' Hall, P.O. Box 757580, Fairbanks, Alaska 99775-7580

MEMORANDUM

To: UAF Academic Units

From: Susan Henrichs, Provost 

RE: eXplorance Blue System for Student Course Assessments

Date: September 8, 2015

In response to a recommendation by the UAF Faculty Senate, UAF has decided to move away from the paper method of assessing student opinions of instruction towards an electronic assessment instrument. This system will allow for a streamlined process, more customized evaluations, and a decrease in staff effort. The Electronic Course Assessment Implementation Committee (ECAI), as a sub-committee of the Faculty Development, Assessment, and Improvement Committee (FDAI) prepared a new course assessment questionnaire for UAF and implemented a pilot project in spring 2015. We are now ready to begin a full implementation of the eXplorance Blue system at UAF.

All UAF courses will be evaluated using Blue in the fall of 2015. You will receive detailed instructions about how to use the system and the ECAI committee will be holding information and training sessions. Following previous practice, some courses will not be evaluated. These include:

- Courses with an enrollment of fewer than 3 students (or in the case of cross-listed or stacked courses, a combined enrollment of fewer than 3)
- Courses with a duration of less than one week
- Non-credit courses
- Independent studies, directed studies, and thesis credit courses
- Internships, practicums, and apprenticeships
- Linked lab courses with the same instructor as the lecture (labs with a different instructor will be evaluated if they meet the other criteria)

All other courses will be evaluated. If there is a compelling reason why a course cannot be evaluated electronically (i.e. a field course where there is no internet connectivity or cell phone service), please contact Alex Fitts at affitts@alaska.edu or 474-6253 at least one month prior to the end of the course. If you have technical questions or would like to provide feedback on Blue, please contact Sally Skrip at saskrip@alaska.edu or 474-5178.

Thank you for your cooperation.

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