# UAF RESPONSIBLE EMPLOYEE REPORTING GUIDE

(UA Policy 01.04.060)

## **WHAT** to Report

## Conduct involving...

- Sexual Assault
- · Sexual Harassment
- Quid Pro Quo
- Gender Discrimination
- Dating/Domestic
  Violence
- Stalking
- Retaliation

### **Details:**

**ALL INFORMATION** shared with you, including names

# **HOW** to Report

#### **Online**

uaf.edu/orca/

#### **Phone**

907-474-7300



#### **Email**

uaf-tix@alaska.edu uaf-orca@alaska.edu

## **In-person**

3rd Floor, Constitution Hall

# **WHEN to Report**

Within 24 hours

of becoming aware of a sex- or gender-based issue.

UAF provides resources and support!

## **WHY Report?**

You may not have all the answers (and that's okay)!

To stop the harmful behavior!

The behavior may be part of a larger pattern!

To create a safer campus!

Early intervention can stop behavior from escalating!



For more information on responsible employee requirements, please visit: https://bit.ly/2YRdhn4

