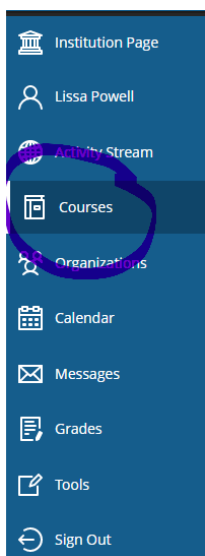


## How to access UA Safe Title IX training

Start your Title IX training, “UA Safe,” by going to Blackboard at <https://classes.alaska.edu/>.



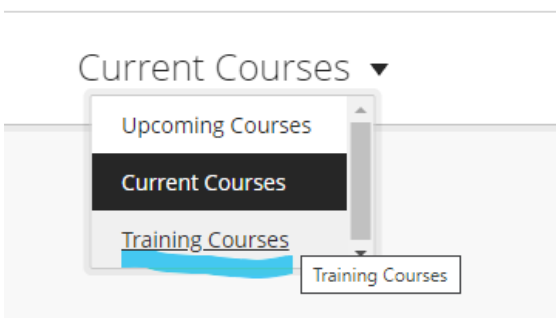
Once you are logged in: look under *Courses* (left-hand side of your screen).



In the middle of the window you should see *Current Courses*.

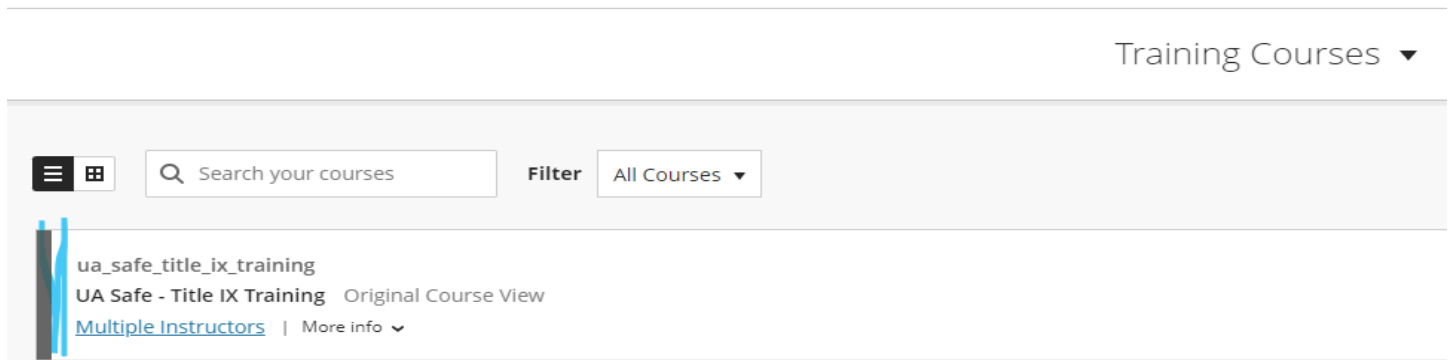
Current Courses ▾

Click on the down arrow and select *Training Courses*.



The next window or screen should be the UA Safe Title IX training as seen below.

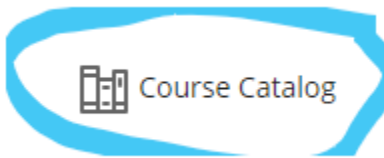
## Courses



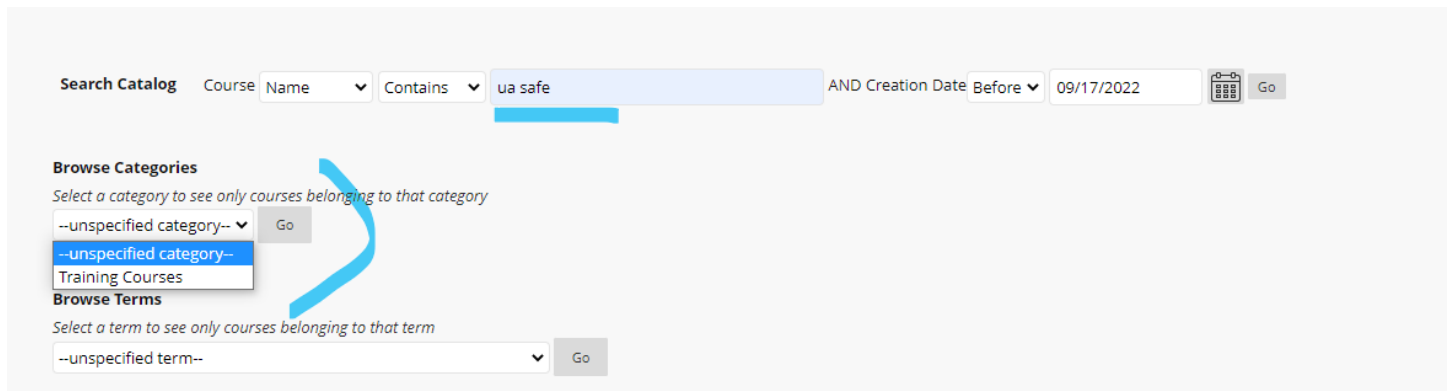
The screenshot shows the 'Training Courses' page. At the top right, there is a dropdown menu labeled 'Training Courses'. Below this, there is a search bar with the text 'Search your courses' and a 'Filter' dropdown set to 'All Courses'. The main content area displays a course card for 'ua\_safe\_title\_ix\_training' with the title 'UA Safe - Title IX Training' and options for 'Original Course View', 'Multiple Instructors', and 'More info'.

If you do not see the “UA Safe - Title IX Training” in your *Training Courses* you will need to add the course.

To add the course, start by going to *Course Catalog* in the right-hand corner of your screen.



Once you click on the *Course Catalog* you should see the screen below.




The screenshot shows the 'Search Catalog' interface. It includes a search bar with the text 'ua safe' and a 'Go' button. Below the search bar, there are two sections: 'Browse Categories' and 'Browse Terms'. The 'Browse Categories' section has a dropdown menu with 'Training Courses' selected. The 'Browse Terms' section has a dropdown menu with '--unspecified term--' selected. A blue arrow points from the 'Training Courses' option in the 'Browse Categories' dropdown to the search bar.

You can type in “**UA Safe**” in the search area.

OR

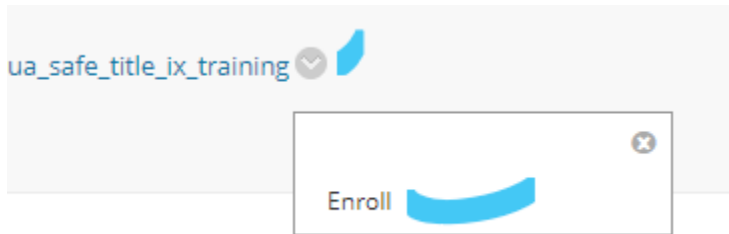
Use the drop down and click *Training Courses*, then click *Go*.

You should now have the *ua\_safe\_title\_ix\_training* that is showing below.

COURSE ID 	COURSE NAME	INSTRUCTOR	DESCRIPTION
<i>ua_safe_title_ix_training</i>	UA Safe - Title IX Training	Keni Campbell, Ryan Wark, Haley Reed, Mary Gower, Walker Wheeler, Kaydee Van Flein, Martha Mason, Joshua Padua, Heather Nash, Kathryn Schild, Andria Cross, Colin Murray, Neil Best, Dana Haff, Trisha Lee, Kyle Gronewold, Travis Payton, Michael Bilan, Mike Earnest, Allan Samuelson, John McGee, Casey McMillan, Roger Peterson Jr, Jacqueline Wilson, Lori Klein, Sara Childress, Benjamin Morton	Title IX Training for UA students, faculty, and staff

Displaying 1 to 1 of 1 items | [Show All](#) | [Edit Page...](#)

Click on the little arrow and then click *Enroll* as shown below.



After you click on *Enroll* for the course, you will need to *Submit* the request (right-hand side of your screen).

Self Enrollment

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ENROLL IN COURSE: UA SAFE - TITLE IX TRAINING (UA\_SAFE\_TITLE\_IX\_TRAINING)

Instructor: Keni Campbell, Ryan Wark, Haley Reed, Mary Gower, Walker Wheeler, Kaydee Van Flein, Martha Mason, Joshua Padua, Kathryn Schild, Heather Nash, Colin Murray, Andria Cross, Dana Haff, Andrew Skellen, Kyle Gronewold, Michael Bilan, Travis Payton, Neil Best, Trisha Lee, Allan Samuelson, Casey McMillan, Mike Earnest, John McGee, Roger Peterson Jr, Jacqueline Wilson, Lori Klein, Sara Childress, Benjamin Morton

Description: Title IX Training for UA students, faculty, and staff

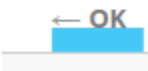
Categories: Education:Higher Education

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*Click Submit to proceed.*


[Cancel](#) [Submit](#)

Then click the *OK* in the right-hand corner.



Click on **Title IX Training Module - Aug. 2022 Update** as shown below.

Training



**Title IX Training Module - Aug. 2022 Update**

When you have completed this module, select **Certificate** on the course menu ( In some cases, the certificate may take up to 24 hours to process. If you don't see  
**Note:** Where possible, please use Chrome to complete the module.

The Course should automatically pop up in a new window and you should see the screen shown below.

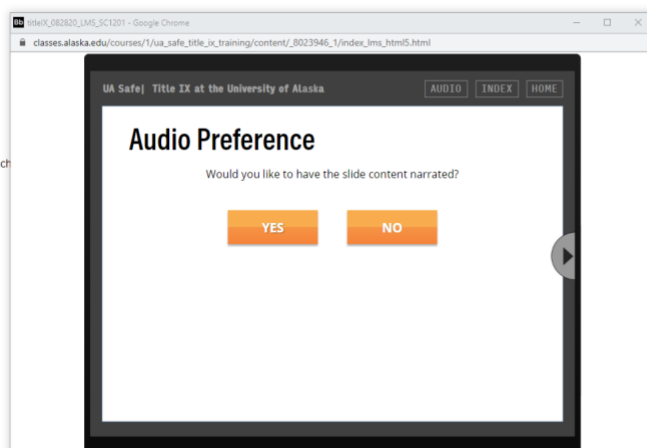
Click **Launch Course**.

**Popup Blocked**

We attempted to launch your course in a new window, but a popup blocker is preventing it from opening. Please disable popup blockers for this site.

Launch Course

This is the START of your Title IX Training



UA Safe | Title IX at the University of Alaska

AUDIO INDEX HOME

**Audio Preference**

Would you like to have the slide content narrated?

YES NO

When you reach slide 65 be sure to click “UA Safe: Title IX Feedback Form” or “Exit to Blackboard” in order to get credit for taking the training.

UA Safe | Title IX at the University of Alaska

AUDIO OFF HOME

## Feedback

If you would like to provide your feedback about the training, please click the link below and take a moment to submit your comments.

Thank you for your valuable insights and experience. Your input will be used to ensure to continue improvements to the UA Safe training module.

UNIVERSITY  
of ALASKA  
*Many Traditions One Alaska*

UA Safe: Title IX  
Feedback Form

Exit to Blackboard

65

If you have Technical difficulty make sure you are using Google Chrome as your browser.

OIT can help with any Technical difficulties you may be having please give them a call at 907-450-8300.

If you were unable to find the course or are have questions regarding the training you can email us at [uaf-tix@alaska.edu](mailto:uaf-tix@alaska.edu) or you can call the main line at 907-474-7300.