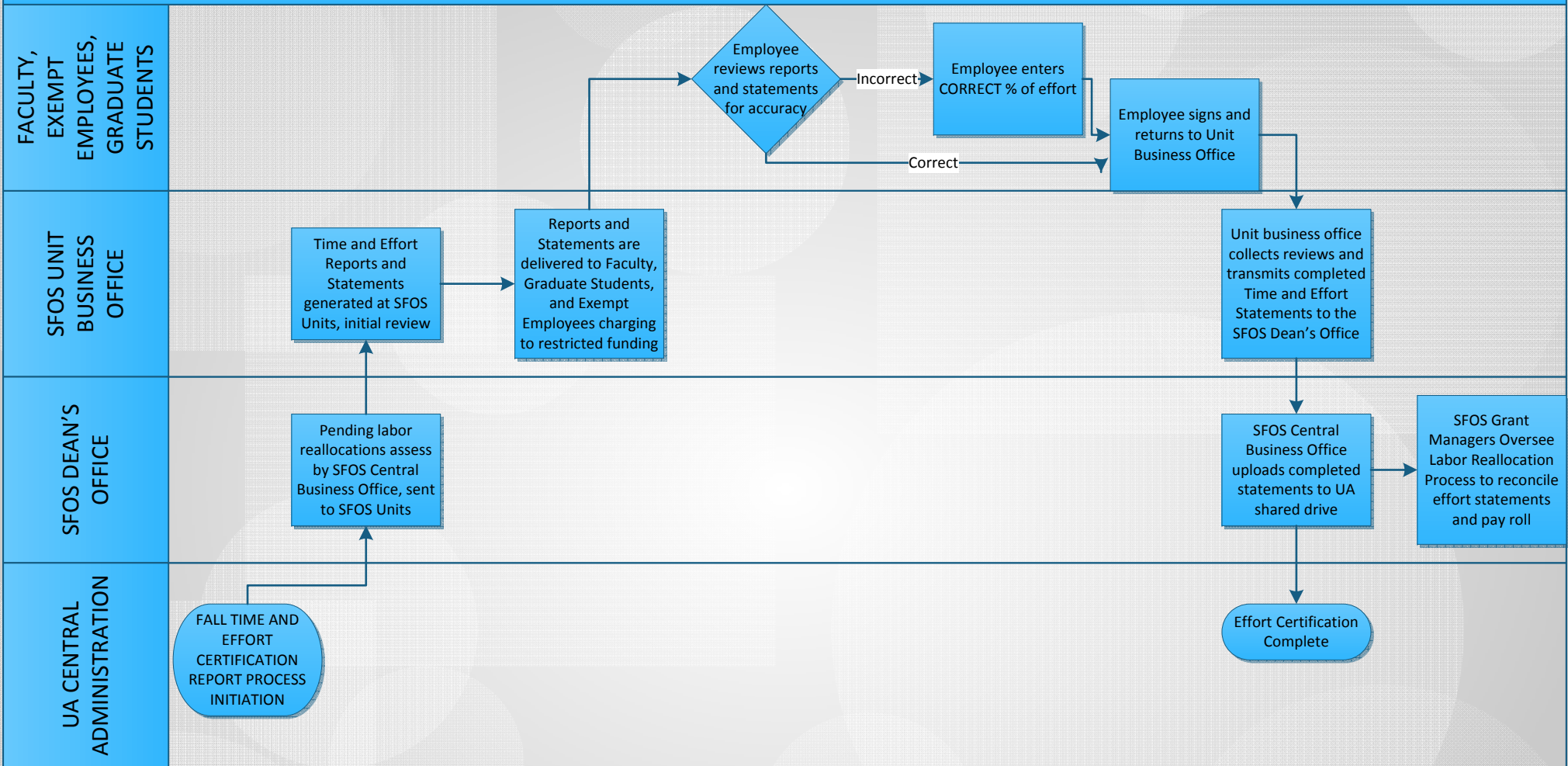


TIME AND EFFORT CERTIFICATION

School of Fisheries and Ocean Sciences



TIMELINE FOR CURRENT CERTIFICATION PROCESS (FALL 2012 Semester Certification)

- On or prior to March 1** Unit leads will ensure the reports are sent to the corresponding grant personnel
- March 1-13** Faculty, Staff, and GN recipients will review the effort certification reports and complete the effort certification statement, returning it to the unit leads. Unit leads will collect and return the completed statements to the SFOS Dean's Office for upload.
- March 14-15** Report Submission by the SFOS Dean's Office via upload to Share Point
- March 13-April 8** SFOS Grant Managers lead the completion of any necessary LR's based on the received reports.